District English Learner Advisory Committee (DELAC) Minutes  
Wednesday, October 17, 2018 
5:00 p.m.

A meeting of the District English Learner Advisory Committee of the Claremont Unified School District pursuant to Section 54956 of the Government Code was held in the Board Room at the Richard S. Kirkendall Education Center, 170 W. San Jose Ave. Claremont, California on Wednesday, October 17, 2018.

DELAC Members Present:  
Alma López (DELAC Rep)  
Mariko Takeuchi (DELAC Rep)  
Alejandra Gaytán (DELAC Rep)  
Berenice Vazquez (DELAC Rep)  
Viridiana Moreno (DELAC Rep)  
Sahira D. Salcedo (DELAC Rep)  
Santiago Ocampo (DELAC Rep)  
Tim Post (DELAC Rep)  
Richard Wang (DELAC Rep)  

CUSD Staff Members continued:  
Brian D’Ambrosia-Donner  
Michelle Wishner  
Talia Bowman  
Cindy Rivas  
Angela Ruiz  
Barbara Bilderback  
Stephanie Becker  
Jessica Rodriguez  
Rosa Leong  
Natalie Taylor

Director of Intervention and EL Programs, Natalie Taylor, called the meeting to order at 5:07 p.m. 
Pledge of Allegiance

Introduction of DELAC Members

April 24, 2018 DELAC Minutes were read and approved. Motion to approve minutes presented by Brian D’Ambrosia-Donner and seconded by Talia Bowman, all in favor unanimous

CUSD English Learner Populations 2018-2019

- 343 English Learners
  - 182 Spanish
  - 46 Chinese, Mandarin
  - 34 Arabic
  - 22 Vietnamese
  - 18 Korean
  - 41 Other languages

DELAC Responsibilities and Feedback

- Develop and revise LCAP with regard to ELs
- Review and advise on EL Program and Goals
- Review and approve reclassification procedures and parent communication
- Review EL Program Survey
- Provide EL concerns and advise to the School Board
- Report information from school ELAC meetings
2018-2019 Reclassification Criteria

- Current Criteria:
  o ELPAC Score
    1. Overall: Level 4
    2. Oral and Written Language subscore: no set measure
  o District Measure
    1. Grades 3-6: CAASPP Proficiency or DIBELS Benchmark
    2. Grades 7-12: CAASPP Proficiency or STAR Reading (On Watch or Higher)
  o Teacher Recommendation
  o Parent Approval

- Future Considerations:
  o Oral and Written Language subscore
  o Add Criteria for Kindergarten through Second Grade
  o Change Teacher Recommendation to Teacher Evaluation

Questions/Comments:

- Agreed to change language to teacher evaluation
- Agreed to have overall score of 4 and subscores of 3 or 4 to reclassify. If student has a 2 as a subscore, student will continue to be an EL student, but will not be prohibited from electives
  o K-3 DIBELS Benchmark or BPST
  o 4-6 CAASPP proficiency or DIBELS Benchmark
  o 7-12 CAASPP proficiency or STAR reading
    1. Motion by Brian D’Ambrosia-Donner, seconded by Jessica Rodriguez
    2. Goes to Board in November
- If passing ELPAC, options will be given to allow to electives at the secondary levels
  o AVID Excel to be implemented at El Roble

ELPAC Testing and Parent Communication

Initial ELPAC

- 2018-2019
  o Initial Test to every incoming potential EL

 3 Levels
  o Novice
  o Intermediate EL
  o Initially Fluent-No services needed

Summative ELPAC

- 2017-2018
  ▪ Annual Test in Spring
  o 4 Levels
    ▪ 4: “Bridging” Well Developed
    ▪ 3: “Bridging” Moderately Developed
    ▪ 2: “Expanding” Somewhat Developed
    ▪ 1: “Emerging” Minimally Developed

- 2018-2019
  ▪ Annual Test will be given from February to June

Questions:

- Parent asked to clarify reclassification and what the test looks like
- Parent expressed concern about kids not knowing they are being tested
- Do you think having a familiar person testing students is impacting scores?

LCAP Plan and Accountability

- Provide Staff Development on ELD Instruction
- Thinking Maps/Write From the Beginning and Beyond/Path to Proficiency Training
  o Classroom Visits every 6 weeks
• EL Facilitator’s Professional Development
• EL Subgroup focus for all schools
• Classified paraprofessional to work with ELs
• Instructional Materials- Wonders, Carousel, etc.
• EL Newsletter
• PIQE
• Parent Liaison
• In school intervention
• Seal of Biliteracy
• Technology
• Kagan Engagement Strategies Training
• Newcomer Parent Night

Tasks to be completed this year:
• Provide Professional Development for school staff
• Schedule Parent Information Nights
• Provide Before and After School Interventions
• Plan upcoming Summer Support Camp for ELs
• Explore Dual Language Programs

LCAP Feedback
• Increase staff knowledge of ELD Instruction
• Provide Training on Instructional Strategies
• Increase biliterate students
• Additional support to newcomers
• Additional support for LTELS
• Alternate programs for ELs not in AP/IB
• Ensure EL parents have access to information
• Engage parents in school activities
• Explore dual language opportunities
• Anything to add?
  • Highlight newcomers
  • Elementary has program to assist
  • Secondary needs options for newcomer support

Translation Services
• Translation in any language is available
  • CUSD staff members
  • Language Line
  • Language Network
  • Parent/Teacher Conferences
  • Formal Meetings
  • Office Assistance
  • If you need assistance in another language, please don’t hesitate to ask!

Contact:
• At School: Office Manager
• District Office: Donna Jackson in Educational Services

Immigration
• New students register with Student Services
• Families provide proof of residency and are NOT asked of immigration status
• CUSD provides instruction, support, and intervention for all students regardless of immigration status
• ELs are provided the same level of instructional support, regardless of immigration status

Claremont EL Program Survey Results
• 97% - I feel welcomed when I come to my child’s school
• 95% - I understand that my child’s teacher is teaching English Language Development standards in the classroom
93% - I am aware that my child has been identified as an English Learner
82% - I know what is expected of my child to be exited from the program

Best time to attend meeting:
- Daytime – 30%
- Evening – 43%
- Anytime – 27%

Site Reports
- Sumner/Danbury: ELAC approved SPSA goal with an action step to goal set with our EL’s, have completed 4-6th graders; will be progress monitoring them; 41 ELs with 6 ready for reclassification
- Vista: Have reclassified 4 students so far; will have an on-site visit from state
- Oakmont: Using new materials for students
- Sycamore: ELAC meeting held, 15 students; Talia Bowman servicing newcomers at her site
- Mountain View: 12 families attended ELAC meeting; new member is DELAC representative
- Condit: Good turnout for ELAC; reclassifying lots of students
- El Roble: Held 2 ELAC meetings; 4 students almost ready to be reclassified; AVID Excel is in the works
- CHS: Have had 2 ELAC meetings so far this year; Rosa Leong helped bring parents in; Barbara stated that she has a non EL in her class (is IFEP) whose parents wanted the support
- Kagan training for ELs was well received by sites that attended

Election of Chairperson
Santiago Ocampo and Alejandra Gaytan voted in as chairperson

Questions/Comments

Meeting adjourned at 6:50p.m.

Respectfully submitted,

[Signature]

Natalie Taylor,
Director, Educational Services
Intervention & English Learner Programs