CLAREMONT UNIFIED SCHOOL DISTRICT
BULLYING/HARASSMENT COMPLAINT FORM

Date filed: ______________________ Name: __________________________________________

Address: __________________________________________ Phone: __________________ Email: ____________________________

Names of alleged offender(s) (If known):
___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

Date(s) of incident(s) __________________________________________________________________________

Where did the incident happen? Choose all that apply
☐At school ☐Electronic means ☐At a school-sponsored activity or event
☐Out of school ☐On the way to and/or from school off school property

Check the box next to the statement(s) that describe what happened (check ALL that apply):
☐Getting another person to hit or harm the student ☐hitting, kicking, shoving, spitting, hair pulling, or throwing something
☐Inappropriate or unwanted touching ☐Sexual slurs, epithets, threats, verbal abuse, or derogatory comments
☐Making rude and/or threatening gestures ☐Sexual jokes, notes, stories, drawings, pictures or material with sexual content
☐Spreading harmful rumors or gossip ☐Teasing, name-calling, making threatening or critical remarks, in
☐Unwelcomed letters, notes, or telephone calls ☐Unwelcomed sexual propositions, advances or threats person or by other means
☐Other (specify): ____________________________________________________________

Did a physical injury result from this incident? (check ONE box only)
☐No ☐yes but did NOT require medical attention ☐Yes, it DID require medical attention

What did the alleged offender(s) say or do? _______________________________________________________

__________________________________________________________________________________________

Why did the bullying, harassment, threat, intimidation, and/or coercion occur? _______________________

__________________________________________________________________________________________

Were there others involved with the alleged bullying, harassment, threat, intimidation, and/or coercion?
☐No ☐Yes If yes, who are they? Describe their involvement __________________________________________

List any witnesses to the alleged bullying, harassment, threat, intimidation, and/or coercion: __________

Describe any subsequent incidents: ______________________________________________________________

__________________________________________________________________________________________

Is there any additional information you would like to provide?
__________________________________________________________________________________________

(Attach separate sheet if necessary)

Date: ______________________ Signature ____________________________________________________________

Date: ______________________ Received by: __________________ Title: _________________________________