2019-2020 Re-Enrollment Directions

After logging into Parent Connection, click on Re-Enrollment in the upper right corner of the window.

Re-Enrollment has 2 parts:
First part is about the Contact,
Second Part is about the student(s), if you have more than 1 student, all students will be listed.

In the Contact Section, click on Edit

Update all fields (active section is the Black Print on White).
If you have made changes, the Submit button will become active.
Please click to go to next section. If you have not made any changes, click on Step 2 to continue.

Make any corrections in Step 2.
Click in box in front of Certification statement.
Then click on Submit

Proceed on to the Student data. Click on the Edit button- and work through all the steps. Each step will have a Certification line.
In the Releases & Authorizations section, there is a link Annual Legal Notifications. This document contains all of the information covered in the acknowledge statements.
When you have completed all the steps, it will show the date of confirmation, and the red Re-Enrollment Incomplete next to the Edit buttons will be gone.