MINUTES OF THE
CITIZENS’ OVERSIGHT COMMITTEE
MEASURE G
CLAREMONT UNIFIED SCHOOL DISTRICT
March 15, 2018

Meeting Location
Richard S. Kirkendall Education Center
170 W. San Jose Avenue, Claremont
Thursday, March 15, 2018
5:00 p.m.

Members of the Committee
Mr. Bill Archer
Mr. Ken Corhan
Ms. Tressa Kentner
Mr. Kris Meyer
Ms. Sharon Nagel
Mr. Steven Sabicer
Mr. Scott Smith

The Meeting of the Citizens’ Oversight Committee was called to order at 5:03 p.m. by Sharon Nagel, in Room 310 of the Richard S. Kirkendall Education Center, 170 W. San Jose Avenue, Claremont, Los Angeles County, California, on Thursday, March 15, 2018.

Committee Members Present:
Ms. Sharon Nagel
Mr. Ken Corhan
Ms. Tressa Kentner
Mr. Bill Archer

Committee Members Absent:
Mr. Kris Meyer
Mr. Scott Smith
Mr. Steve Sabicer

Staff Present:
Dr. James Elsasser
Ms. Lisa Shoemaker
Mr. Rick Cota
Ms. Barbi Hilt

Visitors Present:
Ms. Tarana Alam
APPROVAL OF MINUTES
Chairperson Nagel welcomed the members of the Citizens’ Oversight Committee and asked for approval of the minutes from November 16, 2017. A motion to approve the minutes as presented was made by Ken Corhan and seconded by Bill Archer, and unanimously approved.

MEASURE G REPORT

Interest of $91,379 was added to the initial deposit of $29,790,000, providing total revenue of $29,881,379 to date. Of that amount $10,348,279 has been either spent or encumbered.

The Committee received a progress report on each Measure G project as follows:

- The district-wide roofing project is complete at all sites with only retention payments remaining.
- The lighting/energy efficiency/partial HVAC replacement project is done with the exception of air conditioning at the CHS gymnasium, which is expected to be completed in May. HVAC units were replaced at CHS and El Roble during the winter break.
- The CHS gymnasium bleachers, floors, and adjacent restrooms are complete.
- After significant input from staff at CHS, the pool and locker room plans are nearly ready for submittal to DSA.
- It was determined that El Roble’s locker rooms could not be modernized while still meeting capacity needs and ADA requirements. Instead, a new building will be built on the west side of the gymnasium. The existing locker rooms will be repurposed, perhaps for pool changing rooms or storage. El Roble pool and locker room plans are also nearly ready for submittal to DSA.
- The modular project for elementary sites and El Roble has been submitted to DSA. Sumner Danbury had a change in the desired placement of their modular classrooms. By replicating the existing Chaparral plans it appears that there will not be delays at DSA due to the change. The architects have an upcoming meeting with DSA; we are hoping to get sign offs tomorrow and go to bid in April, keeping us on track to have shovels in the ground by summer. The current timeline for completing the modular project is December or January. Students will remain in existing classrooms until the modular units are available.
- Four of our elementary sites will have impacted playgrounds due to the modular replacement project – Sumner Danbury, Vista, Condit and Oakmont. Sumner Danbury will need to include playgrounds that are appropriate for our orthopedically handicapped students. Playground replacements were not included as part of the Bond projects so the District will use the RAD funds to the extent available. DSA will not allow playground equipment to be relocated and re-used so anything that requires moving will need to be replaced.
• CHS has approved the configuration of the new Student Center and Nutrition Services building and therefore it can be submitted to DSA soon.

The Committee discussed the use of the three architectural firms and how that has worked. It has been advantageous to have the ability to design all projects and get them in to the DSA pipeline simultaneously. This is especially important due to the economic recovery and the number of school districts that have recently passed bonds and will be going to bid on projects. It continues to be a focus to get out to bid on our projects as soon as possible.

Lisa shared with the Committee that in an effort to escalate projects, and take advantage of continued low interest rates, the intent is to issue a second series of bonds in summer of 2018 rather than summer of 2019. The community’s growth in assessed valuation will provide for an estimated additional $20 million. That will leave only $8 million of remaining authorization.

There was general discussion about keeping the Committee informed about unforeseen issues that arise, e.g. the need to renovate the bathrooms outside the CHS gym due to DSA requirements. Also, the need to keep abreast of cost escalations due to a changing market (tariffs, natural disasters, labor shortages, etc.) that can impact the bond budget. There are also concerns about items out of our control such as requirements for new fire hydrants and infrastructure. The Committee agreed that transparency about all things, and in particular added and unexpected expense, is critical.

Bylaws for the Citizens’ Oversight Committee include an annual report to the Board regarding Committee meetings and bond expenditures. Because the financial and performance audits do not go to the Board until January of each year, we may want to have the annual COC presentation to the Board take place in the fall.

Lisa informed the committee that Claremont Educational Foundation will be hosting a Community Conversation meeting/presentation on Measure G at Claremont High School on April 25, 2018, 7:00-8:30pm, in room 105 west of the theatre.

The next two meetings of the Citizens’ Oversight Committee will be held September 20, 2018 & February 7, 2019 at 5:00 pm.

ADJOURNMENT
The meeting of the Citizens’ Oversight Committee was adjourned at 5:50 p.m.