Title I, Part A LEA-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(a).

The purpose of the Parent and Family Engagement Policy is to:

Provide a brief overview of the LEA’s commitment to meaningful parent and family engagement, our commitment to students’ academic success and parent and family partnerships. It will also provide a list of opportunities for parents to serve on various school committees and LEA committees and other ways to provide input. It also provides a brief overview of Title I programs.

Parents will be involved in the development of the Parent and Family Engagement Policy, which may include the development of a Parent Advisory Board (ESSA sections 1116[a][2], and 1116[a][2][F]).

The LEA will establish a districtwide Parent Advisory Council and will also collaborate with our LCAP Parent Advisory Committee.

Parents and family members will be involved in the development of the Parent and Family Engagement Policy (ESSA Section 1116[a][2][A]) by:

Site administration of Title I schools will be asked to recommend parents who will be willing to serve on the Parent Advisory Council and work alongside the LEA’s Parent Liaison to assist with the development of the Parent and Family Engagement Policy.

Parents and family members will be involved in developing school improvement plans (ESSA Section 1116[a][2][A]) by:

Every year, parents and students of Title I schools will continue to be invited to serve on various committees such as the School Site Council and ELAC to provide suggestions and or revisions to the school improvement plans. The LEA will conduct an annual survey to evaluate and analyze the results of this survey to determine improvements for the subsequent school year. Survey results will also be shared with the LCAP Parent Advisory Committee. The previous year’s policy will be provided to participants prior to the meeting for review and discussion. Changes will be made based on the committee’s recommendations.

Local Educational Agencies (LEAs) allot funds for parent and family engagement (ESSA Section 1116[a][3][B]) by:

In the Local Control Accountability Plan (LCAP), supplemental and Title I funds are allocated for parent education training seminars; parent information nights; workshops on social media use; and educational opportunities covering such topics such as the California State Standards, Digital Citizenship, Mental Health, Active Parenting, etc.
LEAs provide coordination, technical assistance, and other support to assist schools in planning and implementing effective parent and family engagement activities. This may include consultation with employers, business leaders, philanthropic organizations, or individuals. Technical assistance will be provided to parents (ESSA Section 1116[a][3][A]) by:

The LEA will combine and coordinate resources and efforts to plan and implement parent and family involvement activities. Principals will receive training on ways to engage parents and assistance with developing and reviewing all school plans throughout the school year. The District Parent Liaison will assist and continue to coordinate such workshops as Parent Institute for Quality Education (PIQE), Attendance Awareness and Community Resource Meetings, College Awareness and Family Literacy workshops as well as provide opportunities for parents to attend Parent Leadership Conferences. The LEA will continue to partner with the Claremont Education Foundation and Tri-City Mental Health among others to help build capacity. The LEA will also provide assistance and interpreters at annual parent meetings, workshops, on-site visits, and parent conferences as needed.

LEAs shall reserve 1 percent of Title I, Part A funds to carry out parent and family engagement requirements (ESSA Section 1116[a][3][A]) by:

The LEA reserves 1 percent of the Title I, Part A funds to provide activities and resources that support parent and family engagement. This includes providing resource kits on topics such as Reading for Success, Promoting Attendance, and Ways Busy Parents Can Help Children Succeed. These kits are shared with parents to provide ideas to help them support their child’s academic success. The Family Literacy project also promotes reading and literacy for parents and their children. Additionally, the District Parent Liaison arranges for a small group (4-6) of parents to attend such conferences as the California Association for Bilingual Education and Alliance.

A calendar of activities is provided to parents outlining workshops offered by the district to assist them in helping their children succeed academically, emotionally, and socially.

LEAs shall distribute 90 percent of the 1 percent reserve to schools (ESSA Section 1116[a][3][C]) by:

The LEA distributes the required 90 percent of the 1 percent reserve to serve to schools. The District Bilingual Parent Liaison works closely with parents at Title I schools as well as at the secondary sites to provide resources and information on upcoming workshops or programs. Examples of programs are PIQE, Latino Literacy Project, and PrepNOW!.

LEAs shall coordinate or integrate parent and family engagement strategies with other relevant federal, state, local laws, and programs (ESSA sections 1116[a][2][C], and 1116[e][4]) by:

In addition to Title I funds, Title III (for English Learner students and their parents), Title IV (pending distribution of funds), LCAP Supplemental, and funds from the College and Career Readiness Block Grant are used to integrate/coordinate parent and family engagement strategies. Activities funded by these monies include but are not limited to childcare for attendance at our LCAP Parent Advisory Committee and DELAC meetings; workshops on understanding UC A-G requirements; and parenting workshops. Such federal laws as Individuals with Disabilities Education Act (IDEA) also incorporate such parent and family engagement strategies as the sharing of Community Advisory Council meeting schedules and SELPA parent education opportunities with parents of Special Education students.
LEAs shall conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy on improving academic quality of all schools served under Title I, Part A, Part A, and use the finding to design evidence-based strategies (ESSA sections 1116[a][2][D], and 1116[a][2][E]) by:

The LEA Parent Liaison will provide training for parents and family members that serve on the districtwide Parent Advisory Council and will meet in the spring to evaluate the content and effectiveness of the Parent and Family Engagement Policy.

The Parent and Family Engagement Policy is in a format and language that is easy for the parents and families to understand (ESSA Section 1116[f]) by:

The Parent Advisory Council will assist in the development of the Parent and Family Engagement Policy and their feedback will be used as to the format and language. The Parent and Family Engagement Policy will also be translated in Spanish.

LEAs will provide assistance to parents and families in understanding the state academic standards, state and local academic assessments, Title I, Part A requirements, how to monitor their child’s progress, and how to work with educators to help all students succeed (ESSA Section 1116[e][1]) by:

All Title I schools will host an Annual Title I Parent Meeting to inform parents of academic standards and expectations. Parents receive an academic progress report at the midpoint of each grading period. Parent-teacher conferences will be scheduled at a time that is convenient for the parent and the school to review a child’s academic progress. The LEA provides interpreters to facilitate with communication. Title I schools will offer training to parents through parent meetings, family literacy, and math nights. The LEA will provide workshops to English Learner parents on the ELPAC and CAASSP during the scheduled ELAC and DELAC parent nights as well as coordinate “Parent Walks” in the classrooms. These activities are designed to help parents gain a better understanding of the learning and instructional strategies that occur throughout the day especially with English Learners. The LEA will also offer a New Comer Parent Workshop at the beginning of the school year for parents.

LEAs will provide materials and training to help parents and families work with their children to improve their achievement, such as literary training and using technology (ESSA Section 1116[e][2]) by:

The LEA requires all schools to host parent meetings. Materials relevant to improving a child’s academic achievement will be shared by the LEA. Title I schools will also offer parent workshops throughout the course of the school year. The LEA will continue to support schools in hosting workshops for parents on a variety of topics including literacy, technology, and college awareness. The LEA will also continue to support and encourage parents to attend the CABE and Alliance Parent Conferences.

LEAs will educate teachers, instructional support staff, principals, and other school leaders and staff, with the assistance of parents and families, in the value and utility of contributions of parents and families, and how to reach out to, communicate with, and work with parents and families as equal partners, implementing and coordinating parent and family programs to build ties between parents and families, and the school (ESSA Section 1116[e][3]) by:

Professional development focusing on parents as partners and creating a welcoming environment has been provided as part of the Positive Behavior Intervention and Support (PBIS) Parent
Engagement Component. The LEA will offer professional development in the upcoming school year for school leaders and other instructional support personnel. Each Title I school will include parents on school advisory boards. Title I schools will also use social media, school site webpages, and Blackboard Connect to reach out and communicate with parents. The LEA will provide evidence based resources on effective family engagement. The LEA Parent Liaison will continue to collaborate and communicate with other school districts to share best practices and ideas on how to effectively engage parents and family members in a meaningful way.

LEAs will coordinate and integrate parent and family involvement programs with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent and family resource centers that encourage and support parents and families in more fully participating in the education of their children (ESSA Section 1116[e][4]) by:

Programs such as Pre-K will be included in all communication from the Department of Educational Services. All materials and resources shared with Title I schools will also be shared with these programs. There will be ongoing collaboration between our Director of Intervention and English Learners and parents. They will be invited to serve on all District Level Advisory Committees. Each Title I school has a parent and family engagement policy. Separate funding is provided to Title I schools to carry out parental engagement activities. Communication between school and home is supplemented and enhanced through Title I resources.

LEAs will ensure that information related to school and parent programs, meetings, and other activities are sent to the parents of participating children in a format, and to the extent practicable, in a language the parents and families can understand (ESSA Section 1116[e][5]) by:

The LEA will assist by providing translation of Notices and Newsletters in a language other than English (Spanish). The LEA will assist with targeting families using Blackboard Connect Messaging system, personal phone calls, and posting on the District Website.

LEAs will provide such other reasonable support for parental involvement activities under this section (ESSA Section 1116[e][14]) by:

The LEA will provide interpreters and translation of flyers for family engagement events when requested.

This policy was adopted by the Claremont Unified School District on September 20, 2018 and will be in effect for the period of the 2018-2019 school year.

The LEA will distribute the policy to all parents and families of students participating in the Title I, Part A program on, or before:  September 27, 2018.

On file in District Office

Signature of Authorized Official

September 20, 2018

Date

California Department of Education
March 2018